

April 2012

Dear Childcare Stewards,

It's that time! After a little break, we are ready to get back to full swing for the 11:00a childcare during Sunday Mass. The Sunday preschool has ended and with Easter and Spring Break, we will start the childcare on May 6. Thanks for volunteering to do this!

You will find attached the childcare schedule for May – August. This can also be found on the St. Gabriel website under Service, Sunday Child Care

We have a form that will be located in the red binder for parents to fill out when they drop off their child. The form is labeled Child Care Agreement and it has basic information on the child along with asking if the child has any medical conditions or restrictions that we need to know about. This form will be kept in the red binder. Please make sure parents fill this out when they sign in their child. We only need to keep one per child in the red binder.

Please remember the following things:

- Arrive 15-20 minutes before mass
- Sign-in in the red folder (We check these to see how many families are utilizing childcare and to insure we are providing adequate coverage).
- Take your commitment seriously by finding a replacement if you are unable to work. Keep your schedule so that you have a list of people to switch with.
- The keys are located in the vesting sacristy in the back of church. You will find them in a drawer with a red piece of yarn on it marked "childcare". On the schedule, the person listed first is responsible for getting the key; however, if for some reason that person is not there, the helper is responsible for getting the key and opening/ closing childcare.
- ****PLEASE NOTE**** If there aren't any children who show up, please note on the sheet – No Children and you can leave by 11:15a.

Also if anyone would like to be scheduled more times and/ or also like to be available on a sub list – someone we can call if a person is not able to keep their assigned times, please let us know that too.

Thank you again for your commitment to the families of young children in our parish! Any questions, please give us a call or email us. If you are unable to keep your scheduled time and unable to find a sub, please contact us so we can help you.

Sincerely,

Jamie Rumrill, cjrumrill@gmail.com, 239-0110

Monica Pemberton, email@webpemberton.com, 495-0302

Childcare Coordinators