

St. Gabriel the Archangel Church

Approved Parish Council Minutes – August 10, 2011

**Members Present:** Mike Bauer, Marcia Brey, Jennifer Fetz, Melissa Gunter, Barbara Harbsmeier, Dennis Logan, Denise Meyer, Mike O’Neill, Paula Silliman, Angela Simmons, Fr. John Stoltz, Sandy Weber

**Members Absent:** Mark Frederick, Wendy Hensley, Matt Scobee, Angie Thomas

**Opening Prayer:** Mike O’Neill

**COMMITTEE REPORTS:**

**FORMATION** – presented by Melissa Gunter – Adult Formation – book discussions continue; the current book discussion is UNBROKEN by Laura Hillenbrand and will meet Tuesday, August 30, 2011 at 7:30pm; next meeting for Adult Formation is Monday, August 29, 2011; Children’s Formation – registrations are being accepted for the Sunday Morning Preschool Program from August 14 until the program is full or until the start of the program – registration forms are available online or in the back of the church; the program begins September 18, 2011 and is offered during the 11:00am Mass only; Sunday Morning RE program begins Sunday, September 11, 2011 at 9:30am in the Cafeteria for children not enrolled in Catholic Schools; Why Catholic? – Sign-ups and pulpit talks will be the weekend of August 21/22, 2011 at all Masses; leaders/facilitators information session and pick up materials will be on September 13, 2011 at 6:30pm in the Loft – Why Catholic? groups will focus on the Roman Missal changes – groups will begin the first week of October; Catechetical Sunday – will be September 17/18, 2011 with the blessing/recognition of all catechists at all Masses; RCIA – Inquiry Period begins September 11, 2011; there are currently 10 people interested in joining the Church – the RCIA process is in need of team members and sponsors; GEMB – planning is ongoing for GEMB projects, including a Mission, for 2012; Roman Missal – we will begin training of the changes during Mass starting with the weekend of September 17/18, 2011; each weekend will cover some new aspect of either text or music changes or both; the Roman Missal DVD informational series will be repeated in October.

**SOCIAL JUSTICE** – presented by Mike O’Neill in Matt Scobee’s absence – St. Vincent DePaul – the rate of donations has slowed and is 10% below last year and unfortunately the case load has increased; SVDP hasn’t had to turn anyone away but has had to reduce the amount of assistance in most cases; the committee hopes to appeal for additional donations via the bulletin and an announcement at Mass; Repair Affair – the originally scheduled date had to be changed due to rain but 14 hardworking and generous parishioners showed up the following Saturday and painted the exterior of a home off Dixie Highway – the homeowner (a cancer survivor and retired nurse) was truly appreciative and a pleasure to meet and get to know; much thanks to everyone on the crew and especially thanks to Syl Schepers who once again generously took on the role of foreperson and guided us through another successful project; Respect Life - Peggy Boone attended the National Right To Life convention this past June – she wanted to share that the convention was very informative and inspiring – a portion of her costs to attend the conference came from the social justice budget and she wanted to pass along her sincere appreciation to the parish for helping her with the cost of attending; the date for the Kentucky Right To Life walk is Saturday, September 10, 2011- the walk starts at 9am at St. Martin of Tours – the Respect Life committee is going to encourage more families to walk this year – the committee will be registering walkers the morning of the walk at St. Gabriel and will provide bus transportation to and from the walk site for the walkers – after the walk there will be a pizza party in the cafeteria (with a bouncer for the

kids) – they are planning to have a table in the gathering space the weekend before the walk to take donations; General Committee – we had an information meeting in mid-July and everyone who indicated interest via the stewardship form was invited; the meeting was intended to give a general idea of what the committee has done and what the committee hopes to do – the meeting went extremely well and we are expecting/hoping to gain 4-5 new members with Fr. John Stoltz planning to provide much appreciated guidance to the committee; the next meeting is scheduled for Monday, August 22, 2011 at 7pm and we'll plan goals for the next year and also begin planning for the annual FCHVM Thanksgiving baskets project at this meeting.

**WORSHIP** – presented to Barbara Harbsmeier – the committee welcomed Cyndi Marlow as Children's Liturgy of the Word Chairperson; Laura Kline (Music Chairperson) met with music groups to select new Mass settings for Roman Missal due date; starting this month the Cantors will begin announcing the Mass Intention before the procession begins; A Mass of Appreciation was offered for Mike McCarthy and his family for the beautiful Ambry he made for our Worship Space; we will host a Multi Choir Memorial Service on Sunday, September 11, 2011 (the 10<sup>th</sup> anniversary of 9-11) starting at 7pm; September 29, 2011 is the Feast of St. Gabriel – Archbishop Kurtz will be at St. Gabriel for Mass at 6:30pm – he will bless our mural (in the Loft) and there will be a reception following the Mass

**ADMINISTRATION** – presented by Marcia Brey – Finance – in the process of closing last fiscal year's books and the budget has been set and approved for the next fiscal year; Building and Maintenance – we set up presentation for two vendors for the keyless entry system planned for the church and school buildings – both vendors are close in price and we want the committee to help recommend who we choose; we have three bids for a controller maintenance plan (the controller regulates the HVAC temperature, does self-diagnostics to warn if we have potential system issues, monitors the security system, etc.) – some of our controllers are old – the new plan will upgrade the controllers over a period of 5 years and set a fixed cost for maintenance; we will need a recommendation from the committee on whether we should proceed with a maintenance plan; Technology – all teacher's computers are in and ready to go; the computer lab is ready for school; 26 new computers were purchased and are in the process of being installed – most will go to the Parish Office as these are the older computers – these computers will rotate to the children for use in the library and the library computers will be wiped clean and donated; a volunteer from the Parish is working on recycling old printer cartridges – he is cleaning out the cafeteria closet, sorting and determining the best price to sell; the technology committee believes we will need to replace two Smart boards this year as they are reaching the end of their life – they will work with the PTO or other committees to request funding; Volunteer Maintenance Crew – the crew is very busy this summer painting classrooms and church bathrooms, repairing furniture in classrooms and installed a new soffit near the Church – big thanks to the Men's Club who gave \$1000 for materials to fund the new soffit; the crew will be working on two more soffit installations near Church and the entrance to the Computer room once the weather cools down; Bingo – Bingo is doing well; they just finished a raffle for a trip to Disney World, Las Vegas or cash which brought in a good turnout; we talked about volunteers and how members of the Parish are signed up to work Bingo – all parents whose children participate in sports are asked to sign up to volunteer; some nights Bingo gets a lot of volunteers and other nights not enough – it is very important for volunteers to follow through on their commitments for the dates they sign up to work or to find their own replacement – the St. Gabriel Parish and School are dependent on volunteers to make Bingo a success; Festival – the number of parishioners that signed up as volunteers for the picnic was down; there was enough cakes for the cake booth to last the entire picnic due to a last minute plea for more cakes – this is the most profitable booth of the picnic; there was a large number of chances leftover in the gathering space that was not picked up – this year chances were sent to every

member in the Parish as opposed to last year where chances were sent only to those members who returned their stewardship card; Fr. John reported that the leftover chances were not from elementary school parents and that this was valuable data to use to look into to see if these people are still active members of the Parish – Fr. John said the Stewardship committee will pursue this; the picnic was blessed with good weather; final numbers are not in as of yet; New Business – request for storage space for athletic equipment; we need to talk to the Fire Marshall and Catholic Mutual Insurance to find out what we can do with the small area in the courtyard – depending on the findings from the Fire Marshall and the Insurance Company, we will put a small group together to discuss options as there are many people who have ideas for this area; Cry Room – speakers do not work and ventilation is poor – the ventilation has been researched in the past and it is very expensive to fix, however, several ideas were suggested

**YOUTH MINISTRY** – No report

**SERVICE** – No report

**NEW BUSINESS:**

Electronic Sign Update – presented by Marcia Brey - The sign has been approved by the Archbishop; Todd Moore submitted the lowest bid and was chosen to install the sign – we are trying to get the sign on order and not sure, at this time, of the estimated time of arrival

Cry Room – there are issues with the speakers and ventilation in the cry room – it is difficult to hear what is going on in Mass due to the speakers not working properly and/or the various distractions that happen in the cry room and the ventilation is poor in this area (it is either too hot in the summer or cold during the winter)

- The main focus for the Parish Council concerning the problems with the cry room is determining “who owns this problem?” and “how do we fix it?” – it was decided by the group that the Worship and Administration (subgroup of Building and Maintenance) committees will come together and see what can be done to combat these problems; an update and what has been accomplished by these committees on this subject will be discussed at the October 2011 Parish Council Meeting

Parish Council Retreat – the Retreat will be September 16, 2011 from 6-10pm in the Loft; Mike O’Neill (Chairperson), Mark Frederick (Vice Chairperson), Denise Meyer (Pastoral Associate) and Fr. John Stoltz established the agenda for the retreat:

- Spiritual/Scripture Meditation
- Goals – look at the goals that were established last year by the Council and try to solve them (confirm that that is where our areas of concern should be and then find 2-3 actionable things we can do); find and identify leaders for those goals; align parish council members to those teams and take action on those ideas
- Brainstorm ways in which we can make parish council members more visible within the Parish community

## **PASTOR REMARKS:**

- Betsy O'Neill and Bev Frost are now Master Catechists which means they have 300 hours of Religious Formation. Michelle Cornwell is an Advanced Catechist Catholic.
- Thanks to everyone for their help with the festival with a special thanks going to Kelly Shaper for chairing the event. We especially want to thank you for all of the cakes for the cake booth – we had cakes until 11pm on Saturday and this was the best total for the cake booth ever.
- The Archbishop will come to the Feast of St. Gabriel on September 29, 2011 to have Mass and bless our mural.
- On September 11, 2011 we will have a memorial concert to remember and pray about the tragic events of 9-11.
- We were delighted to have Deacon Stuart Priddy with us this summer. We appreciate his preaching and his ministry – Sunday, August 21, 2011 will be his last day at St. Gabriel.
- Fr. John Bosco, a Tanzanian Priest who lives across the street from St. Gabriel, has been saying Mass for us weekly and on several weekdays during the summer. We really appreciate his priestly ministry and spirituality.
- The Archdiocese is invited to the ordination of Johnny Johnson, a former Episcopal Priest, which will take place Saturday, August 27, 2011 at 10:00am at the Cathedral of the Assumption. Fr. John Stoltz has been Johnny's mentor. Johnny has many connections to St. Gabriel.
- Personnel Changes: Betsy O'Neill – the new 3 year old program Teacher; Cyndi Marlow – the new Coordinator of Children's catechesis; Deanna Loomer – has retired as 3<sup>rd</sup> Grade Teacher after 36 years; Kim Boyd – rehired as Kindergarten Teacher; Lisa Mattmiller – will move to the 3<sup>rd</sup> Grade Teacher position; Barbara Glanz – has been hired by the Archdiocese as Parish Auditor; Tammy Goodlett – new Business Manager
- We are currently looking for a Bookkeeper.

**Closing Prayer** – Fr. John Stoltz

**Next Parish Council Meeting** – October 12, 2011 in the teacher's lounge at St. Gabriel School (there will not be a September meeting due to the Parish Council Retreat scheduled for September 16, 2011); opening prayer will be presented by Marcia Brey and closing prayer will be presented by Melissa Gunter.

Respectfully submitted by Jennifer Fetz, Secretary