



## ST. GABRIEL 2011-2012 FULL DAY CARE

**Full Day Care is offered with advance reservation to children in Preschool through 6<sup>th</sup> grade who are registered with St. Gabriel Child Care.** Full Day Care is a fun-filled day with a movie, craft, or games. It is held in the SGCC Center in the lower level of the newest addition to the school. Access from the outside is through the sunken courtyard. The cost of Full Day Care is \$30.00 per day, per child. Payment will be withdrawn through ACH Withdrawal per your SGCC Automatic Withdrawal Authorization Agreement. The center is open from 7:00 A.M. until 6:00 P.M. All rules and regulations from the SGCC Handbooks apply to the Full Day Care. Days of operation are listed below. Full Day Care is not open on Labor Day, Thanksgiving holidays, Christmas break, Martin Luther King Day, Derby Eve and Memorial Day. Full Day Care days are listed below.

<u>Full Day Care Dates</u>	<u>Reservation Due Date</u>	<u>ACH Date</u>
October 6, 7, 10 & 11	September 23	October 3
February 20	February 13	February 17
March 1, 2 & 5	February 13	February 17
April 9, 10, 11, 12 & 13	March 23	April 2

**\*These dates are subject to change if the school calendar changes.**

**FEE: \$30.00 PER CHILD PER DAY BY DUE DATE**  
**FEE: \$35.00 PER CHILD PER DAY AFTER DUE DATE**  
**(This fee is non-refundable and cannot be transferred to another Child Care account in the event that your child is unable to attend Full Day Care.)**

**SNACKS:** We will provide a morning snack at approximately 9:00 A.M. and an afternoon snack at approximately 3:00 P.M. Both will be served with a choice of milk or juice.

**LUNCH: *A brown bag nutritional lunch must be brought from home.*** The lunches will be refrigerated, so please **do not send lunch boxes** due to space limitations. Also, do not send food that needs preparation on the stove or in a microwave, and make sure all items are disposable. Send no Tupperware, silverware, glassware, or "fast food". Please send plastic forks or spoons if needed. We will provide milk or juice, but you may send a soft drink or box drink of your child's choice if you wish, along with his or her lunch. Any opened lunch items must be discarded and not saved in cubbies.

**SIGN IN AND OUT: *Do not drop your child off! All children must be signed in*** when you arrive in the morning by a parent/guardian or designated person and later signed out by a parent/guardian or authorized person on the Child Care registration/medical form.

**REST TIME:** We will provide a rest time for your child after lunch. During this time, the children will rest with a movie. It has been our experience that this works best if the children are comfortable. We recommend bringing from home a small pillow and/or blanket. We will provide a mat and sheet.

**SNOW:** SGCC may need to cancel Full Day Care due to snow if roads are hazardous to employees. Additionally, when St. Gabriel School is closed due to snow, SGCC *may* open for Full Day Care if there is available staff (this would not require advance reservation and would be open to any student registered with SGCC). Notification for both circumstances will be made via WHAS11.com, WAVE3.com, and email.

**RESERVATIONS:** RESERVATIONS SHOULD BE MADE BY COMPLETING A FULL DAY CARE RESERVATION FORM. THESE FORMS WILL BE PLACED ON THE SIGN-OUT DESK BEFORE THE RESERVATION DUE DATES OR ON THE ST. GABRIEL WEBSITE.